

TOWN OF PINE KNOLL SHORES
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
November 9, 2022— 6:00 p.m.

Call to Order and Pledge of Allegiance

Mayor John Brodman called the November 9, 2022 regular monthly Meeting of the Pine Knoll Shores Board of Commissioners to order at 6 PM and led the Pledge of Allegiance. Also present for the meeting were Commissioners, Alicia Durham, Bill Knecht, Ted Goetzinger, Clark Edwards, and Robert Cox; Town Attorney Neil Whitford, Town Manager Brian Kramer, Assistant Town Manager/ Finance Officer Julie Anderson, Public Services Director Sonny Cunningham, Fire Chief Jason Baker, Police Chief Ryan Thompson; and Town Clerk Charles Rocci (Online).

Approval of the Agenda

Mayor Brodman requested to move Pat McElraft's proclamation (7A) to announcements. Commissioner Edwards made a motion to approve the agenda as amended, with a second from Commissioner Durham. The motion passed unanimously.

Disclosures and Conflicts of Interest

There were no disclosures and/or conflicts of interest.

Announcements

Mayor Brodman gave announcements

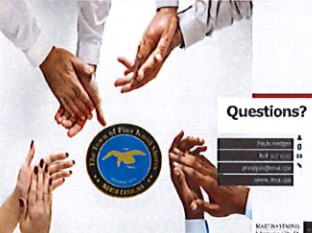
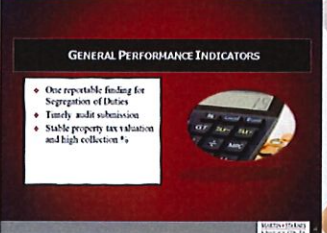
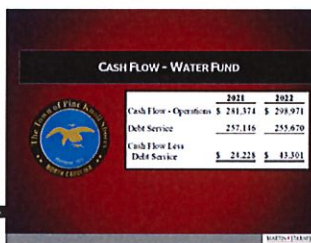
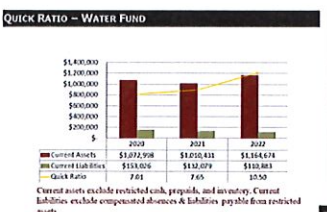
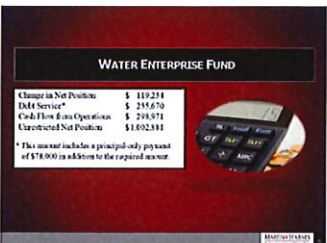
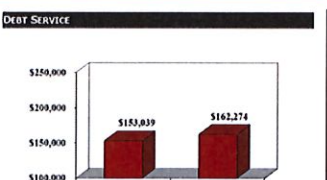
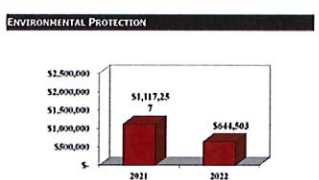
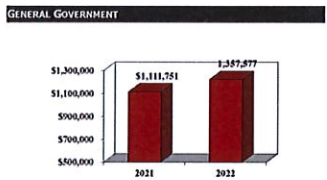
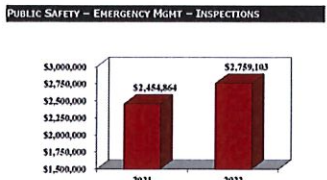
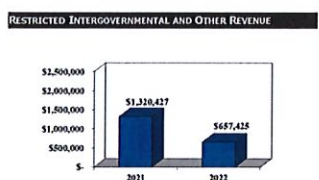
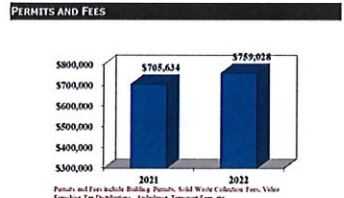
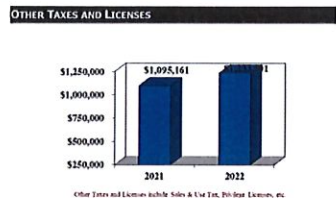
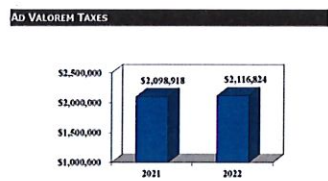
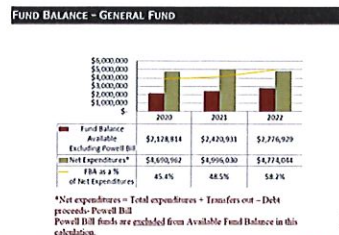
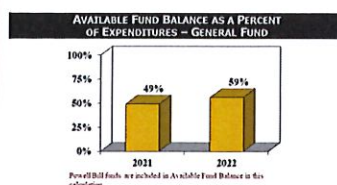
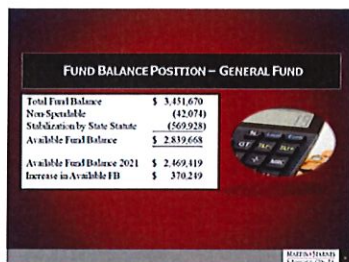
Proclamation for Representative Pat McElraft

Mayor Brodman presented state representative Pat McElraft with a proclamation recognized her 15 years as the 14th District State Representative.

Presentation of the FY2021-22 Annual Audit Report

Paula Hodges presented the FY2022-23 Annual Audit Report to the Board of Commissioners. Her slides are included in these minutes below.





***Public Comment**

There were no public comments.

Consent Agenda

The consent agenda consisted of the October 12, 2022 Regular Meeting Minutes, Tax Discoveries and Releases and volunteer appointments for the CAC and Planning Board. Commissioner Edwards made a motion to approve the consent agenda as presented with a second from Commissioner Cox. The motion passed unanimously.

New Business

a. NCDEQ Sand Fencing Resolution


Brian Kramer and Charles Rocci presented. A board resolution is required to receive ocean resiliency funds for a proposed sand fencing project. Commissioner Goetzinger made a motion to approve the resolution as presented with a second from Commissioner Durham. The motion passed unanimously.

b. Dual Band Radio Purchase Agreement

Brian Kramer presented the purchase agreement for new dual band radios for the Pine Knoll Shores Police Department. The purchase agreement comes from an open bidding process where Motorola Solutions was named the winner of the bid contract with a value of \$328,746.58. Brian recommends the board utilize undesignated reserves to cover the cost of the radios prior to FEMA reimbursement. Payment would not be required until the radios are delivered which is likely six to eight months. Commissioner Goetzinger made a motion to approve the purchase agreement as presented with a price of \$328,746.58 and a 20% down payment. The motion was seconded by Commissioner Edwards and passed unanimously.

Town Manager Report & Staff Reports

Staff presented reports based on the slides below:



Town Mgr Report

- **FEMA Excess Funds**
- **EPA lead & copper inventory on water system**
- **SPR Water Main Project**
- **DCM Resilient Community Project**
- **Dune & Vegetation monitoring**




Finance & Administration

- **FEMA Ladder Truck Reimbursement**
 - Submitted 10/3/2022
 - 60 Calendar Days = 12/2/2022
 - Update?
- **Finance Committee Meeting**
 - Met 11/7/2022
 - Financial Policy Revision Draft #2
 - BOC Adoption and Policy Direction
- **Session Law 2022-53 Changes to F.O. Fidelity Bonds**
 - Minimum coverage change
 - Cannot hold the position if unable to be bonded
 - Premium impact not yet known




FIRE/EMS

- **BEACH FLAGS**
- **TOOK DOWN THE BEACH FLAGS AS OF Nov 1st**
- **GOING INTO HOLIDAY SEASON!! MAKE IT A SAFE ONE -**
 - HANGING LIGHTS, BE CAREFUL WITH THE LADDERS!
 - DO NOT USE THOSE CHEAP LITTLE EXTENSION CORDS!
 - AND DO NOT PLUG THEM INTO EACH OTHER TO MAKE A CHAIN!
 - GOING TO TRY A TURKEY? PLEASE FOLLOW SAFETY RECOMMENDATIONS ON THIS.
 - ANY QUESTIONS ON THESE THOUGHTS GIVE US A CALL AT THE FIRE HOUSE WE CAN GIVE OUR THOUGHTS OR POST OUT SAFETY ISSUES




Pine Knoll Shores Police Department

- We loaned Emerald Isle our side-by-side beach vehicle for the Emerald Isle Marathon.
- Received two complaints regarding tree cutting in October. It was found that both property owners obtained the proper permits for tree removal.
- Current ongoing investigations:
 - Three fraud incidents (all unrelated)
 - Sexual exploitation of a minor
 - Suspected overdose death
 - Two larcenies




Pine Knoll Shores Police Department

- Sgt. Brian Rogers investigated a fraud incident that was reported several months ago by a resident. I was notified last week by the victim that they were just reimbursed \$20,000. The victim was thankful for Sgt. Rogers investigative efforts and attributed his investigation for getting his money back.
- **Crisis Intervention Team Training**
 - 40-hour training block
 - Jail diversion program focused on getting individuals in crisis assistance faster
 - National standard is 20% of staff are trained in CIT
 - FKS 100% of staff, including part-timers, are trained in CIT
 - FKS PD is a "One Mind Campaign" agency, only agency in surrounding counties



Town Clerk/Planning

- Issued 8 Single Family Landscape Permits in the current fiscal year. 1 more application is currently pending.
- Joint Meeting between Board of Commissioners, Planning Board, and CAC on November 15 at 12:00pm for redevelopment ordinance
- Carteret Transportation Plan Steering Committee Community Outreach event in January at Pine Knoll Shores Town Hall
- Bulk Item Pickup on November 15
- Pine Knoll Boulevard Stormwater Improvements: November 16.
- Continuing CZO Training, Final Exam on November 11.



Building Inspector

Month October 2022

- Issued 17 building permits with total value of \$1,770,868.
- Issued 14 mechanical permits, 10 electrical permits and 1 plumbing permit.
- Total value of all permits issued was \$2,720,868.
- Issued 21 tree removal permits.
- Performed a total of 209 inspections.

Public Comment

There were no public comments.

Mayor and Commissioner Reports

Commissioner Knecht announced that on December 9 at 5:00pm, there will be a Christmas Party for staff and volunteers.

Adjournment

The Board adjourned on a motion by Commissioner Edwards with a second by Commissioner Durham that passed unanimously. The meeting adjourned at 7:30pm.


Charles W. Rocci, Town Clerk