

Strategic Planning Committee Meeting Minutes June 5, 2024

Call to Order

Chairwoman Jeanne Biddle called the meeting to order at 12:30 PM and welcomed all in attendance.

Members Present: Member Christine Voss, Commissioner John Ferguson, Member Jimmy Beckom, Vice Chairwoman Suzanne Wheatcraft, Mayor John Brodman

Members Absent: Member Michelle Powers

Staff Present: Chief Ryan Thompson, Town Manager Julie Anderson, Town Clerk Missy Shine

Others Present: Appearance Commission Member Penny Holland

Approval of Agenda

Chairwoman Jeanne Biddle recommended amending the agenda by adding a discussion on the Pledge of Allegiance under New Business. Vice Chairwoman Suzanne Wheatcraft made a motion to approve the agenda as amended with a second from Member Jimmy Beckom. The motion passed unanimously.

Approval of Absentees

Commissioner John Ferguson made a motion to approve the absence of Member Michelle Powers with a second from Member Jeanne Biddle. The motion passed unanimously.

Approval of the Minutes

Commissioner John Ferguson made a motion to accept the May meeting minutes as amended with a second from Vice Chairwoman Suzanne Wheatcraft. The motion passed unanimously.

Liaison Updates

Board of Commissioners: Commissioner John Ferguson

The Board of Commissioners meeting on June 12th will have a busy agenda. Our Town Attorney, Neil Whitford, will be giving the BOC a brief on his recommendations on the UDO. There will be several joint meetings in July with the BOC and the Planning Board to discuss the UDO. The Town's budget for FY 25 has been published in the Town and there is a public hearing for the budget during the meeting. There is also a public hearing on the Roosevelt Reserve height restriction, involving a request to increase their building height.

Planning Board: Chairwoman Jeanne Biddle (Also a PB Member)

The Planning Board has been working on Roosevelt Reserve height request by Tony Stewart. The request by Roosevelt Reserve is to increase the building height higher than the Town normally allows, which is 35 feet. The Planning Board has been discussing this request for the

past three months. There have been mixed feelings on the height increase request. The biggest conversation has been if the buildings are wider, that means more trees must be cut down. The Planning Board has voted to approve a height of 45 feet instead of the 50 feet height request that Roosevelt Reserve had originally proposed. The goal of Roosevelt Reserve is to maintain the beauty of the forest and the lot it will be on. The group discussed future implications in future developments if the height request is granted.

Appearance Commission: Penny Holland

The Appearance Commission went to a site visit at the corner of Aspen Court and Oakleaf Drive. The developer removed all of the trees at the front of the lot, which meet our current building requirements. All of the materials are prefabricated offsite and brought in to build. The AC does not have anything that would allow them to regulate this. Holland applauded the effort of the developer of Roosevelt Reserve and believes the proposed regulations will protect more vegetation than the AC is allowed to protect now. The group briefly reviewed the site plan for Roosevelt Reserve to put the discussion into context.

Town Update: Town Manager Julie Anderson

Town Manager Julie Anderson hosted a citizen feedback forum on May 24th. Twelve people attended, with four being second homeowners. Some of the topics discussed were noise and light pollution, mosquito spraying, sidewalks, cell tower revenue, lot clearing, and roadkill. Town Manager Anderson felt the discussions went very well. The annual HOA Summit will be in August (date to be determined) and be very similar to how the Town has hosted it before. Town Manager Anderson and Vice Chairwoman Wheatcraft have a phone call with the grant manager for the recycling grant that the Town received. The crown and swales project on the tree streets has been completed and looks great. A recent heavy rainfall proved that it is working as intended. The Town received the Storm Water Phase III grant. This will connect Willow and Holly to the current storm water system, with construction planned in the fall. Town Manager Anderson plans to meet with the impacted homeowners to help manage expectations of the storm water project.

The Public Safety Building roof project is ongoing. There is a delay in the project being caused by waiting on the new HVAC system to get delivered. The contractor for the building for the Public Services Department is waiting for construction materials before the project can start. The sand fencing project will be completed in the fall of 2025.

New Business

Pledge of Allegiance

The group discussed if the Pledge of Allegiance should be included at the beginning of every SPC meeting. The group decided to move forward without saying the Pledge of Allegiance. The decision was reached to keep the meetings as short as possible.

Member Terms

Town Clerk Missy Shine will re-swear Suzanne Wheatcraft, Christine Voss, and Jeanne Biddle to the SPC during the July 3rd meeting.

July Meeting Date

The group decided to meet on July 3rd, 2024, as regularly scheduled at 3pm to 5pm.

Cindy Schersching- Dark Skies/Light Pollution

Chairwoman Biddle plans to have Cindy Schersching present the Dark Skies Initiative in 2025 to the Strategic Planning Committee.

Old Business

PPT of Strategic Plan Presentation, Tools, and Discussion

Member Voss led a discussion on what should be on the PowerPoint slides that will be utilized during the upcoming presentations to the various Town groups, committees, and HOA's. The group also discussed what information to present and what feedback to solicit.

November Deadline for Feedback

The goal is to collect feedback, compile it, and present it to the Board of Commissioners at the annual off-site meeting in February of 2025.

SPC Speakers

Update of Applicants for SPC

There are no applicants currently for the two open positions on the SPC. The group discussed how to cultivate interest in the open positions. Town Clerk Missy Shine told the group she would reach out to applicants that may have applied in 2020.

Update of Census for PKS

The group talked about the need for a PKS specific census and some possible ways to facilitate it and some possible information that would be useful to gather.

Next Meeting

Chairwoman Jeanne Biddle noted the next regular meeting would be on July 3rd, 2024 at 3:00pm.

Motion to Adjourn

A motion was made by Member Beckom to adjourn the meeting. Member Voss seconded the motion, and the meeting was adjourned at 2:41 PM.