

TOWN OF PINE KNOLL SHORES
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
July 8, 2020— 6:00 p.m.

Call to Order and Pledge of Allegiance

Acting Mayor Edwards called the July 8, 2020 regular monthly Meeting of the Pine Knoll Shores Board of Commissioners to order at 6 PM and led the Pledge of Allegiance. Also present for the meeting were Commissioners, Bill Knecht, Alicia Durham, Larry Corsello, and Ted Goetzinger; Town Attorney Neil Whitford (by web conference); Town Manager Brian Kramer; Assistant Town Manager/ Finance Officer Julie Anderson; Public Services Director Sonny Cunningham (by web conference); Town Planner Kevin Reed; Fire Chief Jason Baker (by web conference); Police Chief Ryan Thompson (by web conference); and Town Clerk Sarah Williams.

**If not listed "by web conference" then board members and staff were present in the Town Hall Board Room.

**Due to COVID-19 Pandemic, the board room was closed to the public but they were able to listen via webinar.

Approval of the Agenda

The Agenda was approved unanimously as amended on a motion by Commissioner Goetzinger, seconded by Commissioner Corsello.

Under item IX. Unfinished Business, Mayoral Committee Report and Recommendation was moved to item a. and under X. New Business, Budget Amendment was moved to item a.

Disclosures and Conflicts of Interest

There were no disclosures and/or conflicts of interest.

Announcements

Acting Mayor Edwards gave announcements.

***Public Comment**

Due to the meeting being held via teleconference, members of the public were asked to email in their comments ahead of the meeting to Town Clerk Williams. Acting Mayor Clark Edwards read those letters at the meeting.

Consent Agenda

Commissioner Durham made a motion to approve the consent agenda (consisting of: May 21, 2020 Meeting Minutes, June 10, 2020 Meeting Minutes, Approve Corrections to Dec 11, 2019 Minutes, Closed Session Meeting Minutes, Reappoint Board Members, & Tax Discoveries and Releases) seconded by Commissioner Corsello, with discussion.

The corrections to the December 11, 2019 Meeting Minutes appear as page 4 in the December 11, 2019 Meeting Minutes.

Finance and Admin Report. Assistant Town Manager Anderson briefed:

The fiscal year book will officially close in a few more weeks, and the auditor will be here August 11-13. The County will be distributing money through the CARES relief fund. The money is distributed on a per capita basis. The Town is to submit plans for use to the county by August 14. The Town Clerk search is ongoing, applications due by July 13. Interviews will be July 20.

Planning and Inspections Report. Town Planner Kevin Reed briefed:

Everyone was urged to complete their 2020 Census. He has been receiving inquiries for single family homes. The UDO was delayed by COVID and hopes to have a legal review soon. The process may take longer than anticipated due to the pandemic and limits to public interaction.

The Building Inspector issued 10 building permits with a total value over \$192,000 with 17 mechanical, 1 plumbing, and 6 electrical permits. Total fees generated for all permits was over \$6,000. 21 tree removal permits were issued and a total of 109 inspections were performed.

Police Department Report. Police Chief Thompson briefed:

Beach patrols to date were over 565 miles, The golf cart registration event registered and inspected 12 carts, there have been over 40 registrations in the past month, and the department is has passed out 100 ice cream tickets so far this summer. Atlantic Beach Ice Cream is donating the ice cream.

Fire Department Report. Fire Chief Baker briefed:

There 417 training hours in June 2020, June 2019 had 722 training hours but that was due to an employee being in medic school. Chief Baker reviewed safety notes and reminded everyone to be safe using ladders and to drink water and Gatorade/pedialyte to stay hydrated. Chief Baker told the Board that their beach wheelchair was getting older and needed to be replaced. The Fire Auxiliary proposed a 50/50 split with the town.

Commissioner Corsello made a motion to purchase the wheelchair. Commissioner Goetzinger made the motion, with discussion. Commissioner Knecht asked if more than one chair was needed. Chief Baker answered that more than one would be optimal. Commissioner Corsello amended his motion to include two wheelchairs. Commissioner Goetzinger approved the amended motion and it passed unanimously.

Public Services Department and Water Report. PSD Director Sonny Cunningham briefed:

There had been a septic tank issue at the Public Safety Building. He was working with the appropriate channels to get it taken care of. There had been a water main leak on June 14 and Water service was interrupted at Sunbay Condominiums, The Whaler Inn, and Beachwalk Condominiums. Water was restored that same day.

Public Hearing

a. Oceanfront Vegetation

The Board unanimously voted to go into a public hearing on a motion by Commissioner Durham with a second by Commissioner Knecht. Town Planner Reed briefed the Board on the

Commission is still studying what that would like for the county. He anticipates that the study will come back to the towns this fall.

New Business

a. Budget Amendment

The amendment passed unanimously on a motion by Commissioner Durham with a second by Commissioner Knecht.

b. Administer Oath of Office to Mayor

Town Clerk Williams administered the oath of office to John Brodman.

c. Agenda Items for the Next Meeting

Adjournment

The Board Adjourned on a motion by Commissioner Corsello with a second by Commissioner Goetzinger that passed unanimously at 8:32 PM

Charles W. Rocci
Charles W. Rocci, Town Clerk

John R. Brodman
John Brodman, Mayor